

# EMPLOYMENT APPLICATION

## I. PERSONAL INFORMATION

Full Name:

\_\_\_\_\_

Current Address:

\_\_\_\_\_

City: \_\_\_\_\_ Province/Territory: \_\_\_\_\_ Postal Code:

\_\_\_\_\_

Phone Number: \_\_\_\_\_ Email:

\_\_\_\_\_

## II. ELIGIBILITY TO WORK

1. Are you legally eligible to work in Canada?  Yes  No
2. Do you require sponsorship to maintain or obtain work authorization?  Yes  No

\_\_\_\_\_

## III. EMPLOYMENT HISTORY

*List your three (3) most recent employers. If you have had fewer than three, list all previous employers.*

1. MOST RECENT EMPLOYER Company: \_\_\_\_\_ Phone:

\_\_\_\_\_

Address: \_\_\_\_\_

Dates (MM/YY): From: \_\_\_\_\_ To: \_\_\_\_\_ Position: \_\_\_\_\_

Supervisor Name: \_\_\_\_\_ Reason for Leaving:

\_\_\_\_\_

Duties:

\_\_\_\_\_

May we contact this employer for a reference?  Yes  No

2. PREVIOUS EMPLOYER Company: \_\_\_\_\_ Phone:

\_\_\_\_\_

Address: \_\_\_\_\_

**Dates (MM/YY):** From: \_\_\_\_\_ To: \_\_\_\_\_ **Position:** \_\_\_\_\_

**Supervisor Name:** \_\_\_\_\_ **Reason for Leaving:**

\_\_\_\_\_

**Duties:**

\_\_\_\_\_

**May we contact this employer for a reference?** [ ] Yes [ ] No

**3. PREVIOUS EMPLOYER Company:** \_\_\_\_\_ **Phone:**

\_\_\_\_\_

**Address:** \_\_\_\_\_

**Dates (MM/YY):** From: \_\_\_\_\_ To: \_\_\_\_\_ **Position:** \_\_\_\_\_

**Supervisor Name:** \_\_\_\_\_ **Reason for Leaving:**

\_\_\_\_\_

**Duties:**

\_\_\_\_\_

**May we contact this employer for a reference?** [ ] Yes [ ] No

\_\_\_\_\_

#### **IV. EMPLOYMENT GAPS**

Please explain any gaps between the employment dates listed above:

\_\_\_\_\_

#### **V. EDUCATION & PROFESSIONAL QUALIFICATIONS**

**Highest Education Completed:** \_\_\_\_\_ **Institution:**

\_\_\_\_\_

**Relevant Licenses/Certifications:**

\_\_\_\_\_

#### **VI. DRIVING HISTORY & REQUIREMENTS**

1. Do you have a valid, unexpired driver's license (not suspended/revoked)? [ ] Yes [ ] No
2. **Issuing Province/Territory:** \_\_\_\_\_
3. Are you willing to provide a Driver's Abstract (history) if requested? [ ] Yes [ ] No

#### **VII. CONSENT & ACKNOWLEDGMENT**

- **Background Check:** I consent to a background check (criminal, credit, or education/employment verification) as a condition of potential employment. [ ] **Yes**
- **Certification:** I certify that the information provided is true and complete. I understand that any false statements or omissions may result in the rejection of my application or immediate dismissal for **just cause** without notice or pay in lieu of notice.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_